



# Residential volunteering application form

Please use CAPITAL LETTERS and black ink

Title  First names  Surname

Any previous surnames  Date of birth  /  /   
dd mm year

National Insurance number (if known)  Male  Female

## Contact address

House number/name  Street name

Town  County

Postcode  Country  Since (give date)

Is this your permanent address? Yes  No

## Telephone and email

Tick preferred contact

Home   How would you prefer to receive information?  
 Work   By email  By post   
 Mobile   Are you a citizen of: The UK  The EU/EEA   
 Email   Other (please state)   
NB Due to visa restrictions, we can only accept volunteers from the EU or EEA

Occupation (If a student or newly-qualified graduate, enter course title, college/university and when you will complete/completed your course)

If you have lived at the address above for less than five years, please provide your full address history below. **Please include any student or temporary addresses for the past five years together with dates of stay.** Continue on a separate sheets if necessary.

From:  To:

From:  To:

### We respect your privacy and will not sell your personal data to any third party.

The RSPB and RSPB Sales Ltd will use your details to tell you about our conservation and fundraising; to run your membership; to conduct analysis and to contact you for research purposes. If you do not wish to receive marketing information in the following ways, please tick the relevant box:

Mail  Telephone  Email  Text

For further information on the full range of our activities and your privacy choices please go to the Privacy Policy on our website at [rspb.org.uk](http://rspb.org.uk) or contact Supporter Services on 01767 693680.

## Skills and experience

Do you wish to pursue a career in conservation? Yes  No  Is this a work placement? Yes  No

What do you hope to gain from participating in the scheme?  
(eg a working holiday, work experience, Gold Duke of Edinburgh Residential award)

	Previous experience	Wish to gain experience		Previous experience	Wish to gain experience
Habitat and species management	<input type="checkbox"/>	<input type="checkbox"/>	Estate management	<input type="checkbox"/>	<input type="checkbox"/>
Visitor and shop work	<input type="checkbox"/>	<input type="checkbox"/>	Species protection	<input type="checkbox"/>	<input type="checkbox"/>
Research/surveying	<input type="checkbox"/>	<input type="checkbox"/>	Livestock/farm work	<input type="checkbox"/>	<input type="checkbox"/>

I have the following experience of volunteering (for the RSPB or any other organisation):

I have the following skills I would like to offer the RSPB  
(eg clean driving licence, chainsaw certificate – proof required when you attend):

Ornithological experience: Very good  Good  Fair  Beginner  None

**Very good** = experienced bird surveyor. **Good** = some survey experience; can identify most UK birds by song or call.

**Fair** = familiar with many UK birds; can identify some by song or call. **Beginner** = can identify garden birds.

## Who should we contact if you are taken ill whilst volunteering?

Name  Home telephone

Relationship to you  Work telephone

To help us ensure your safety, please tell us of any:

- activity you may find difficult for health or other reasons
- medication that you are taking that a first aider or doctor would need to be aware of
- other information we may need to ensure your safety, eg hearing or vision difficulties, ability to communicate or understand instruction.

Mobile

- Please be assured any information given will be treated in strictest confidence
- Please continue on a separate sheet if necessary.

## Criminal offences

The RSPB asks all applicants to let us know if you have any current convictions so we can consider whether they are relevant to your volunteering. We will treat this sensitive information in confidence and with respect. The RSPB is committed to equal opportunities and having a criminal record will not necessarily exclude you from volunteering.

**Have you ever been convicted of a criminal offence (including cautions, reprimands, final warnings or fixed penalties)?**

Yes  No  If yes, please give details of offences, penalties and dates (use a separate sheet of paper if necessary).

You do not need to disclose old convictions considered "spent" or forgotten under the Rehabilitation of Offenders Act 1974

Any information given will be held in confidence. If you have any concerns about filling in this declaration, please contact the Volunteering Development Department on 01767 680551 or email [vwsbookings@rspb.org.uk](mailto:vwsbookings@rspb.org.uk)

# Booking request

How many weeks would you like to volunteer for?  Applicants for long-term placements should include a copy of their CV.

Are you prepared to accept fewer weeks if accommodation is full? Yes/No?  Min. no. of weeks

If this is a booking with other volunteers, please give their names (they will each need to complete an application form) and indicate if you would like to share a room.

## When would you like to volunteer?

If these dates are not available, please also provide other dates you are available.

From (Saturday)	<input type="text"/>	To (Saturday)	<input type="text"/>
Second choice	<input type="text"/>	To (Saturday)	<input type="text"/>
Third choice	<input type="text"/>	To (Saturday)	<input type="text"/>
Fourth choice	<input type="text"/>	To (Saturday)	<input type="text"/>

## Where would you like to volunteer? See our brochure 'Do Something Different' for details.

First choice	<input type="text"/>	Second choice	<input type="text"/>
Third choice	<input type="text"/>	Fourth choice	<input type="text"/>

## If these choices of reserve are not available would you be prepared to be placed at a reserve in a particular region?

Yes  No  Please indicate preferred region (eg Scotland, etc)  Any reserve

Please state here how you will get to the reserve, and if you are bringing a vehicle, what kind it is (eg car, motorbike).

## Referees

Taking up references helps us to ensure that the volunteering role is right for you. Please provide details of two referees, ensuring they have given their permission for you to do so. **Both must be aged over 18, not related to you or living at your address. Referee 1** will be asked to comment on your suitability to work with young people (if you are **under 18**, referee 1 should be a school or college tutor).

	REFEREE 1	REFEREE 2
Title	<input type="text"/> First name <input type="text"/>	<input type="text"/> First name <input type="text"/>
Surname (family name)	<input type="text"/>	<input type="text"/>
Any previous surnames	<input type="text"/>	<input type="text"/>
Address	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
Is this address	Home <input type="checkbox"/> Business <input type="checkbox"/>	Home <input type="checkbox"/> Business <input type="checkbox"/>
Email	<input type="text"/>	<input type="text"/>
Daytime telephone	<input type="text"/>	<input type="text"/>
Occupation	<input type="text"/>	<input type="text"/>
Relationship to you	<input type="text"/>	<input type="text"/>

## Donation

We're delighted that you've offered your time to the RSPB. Administering your application, despite our best efforts, does cost us a little money and we'd rather spend this on saving nature. If you'd like to make a donation (approximately £25), you can do so in a variety of ways. Please note, we cannot guarantee you a placement. Thank you.

£25  Other amount  £

You can donate by cheque (made payable to "The RSPB")

You can donate online at [rspb.org.uk/residonate](https://rspb.org.uk/residonate)

## I understand and agree that (please tick)

- If the information declared on this form is found to be incorrect, it may disqualify me from this role, or result in the termination of my volunteering.
- This agreement to volunteer for the RSPB is binding in honour only, and is not intended to be a contract of employment.
- I understand and agree to abide by the declaration on page 48 of the Residential Volunteering brochure.
- I consent to the RSPB processing the information I have provided.

### If you are 18 or over, please sign here.

Signature

Date

**If you are under 18**, a signature of a parent or guardian is required to indicate approval for your participation in all aspects of the scheme as outlined in the brochure and above, even if you will be 18 by the time your residential volunteering starts. This also gives permission for the RSPB to contact the young person named on this form as the applicant by telephone, email and text as appropriate in relation to their volunteering activity with us.

Signature

Date

Name

(please print)

Relationship  
to volunteer

We understand your privacy is important to you. The personal information you provide to us will only be used for the purposes of managing your volunteering with the RSPB.

## Thank you for taking the time to complete this form

Your completed application form should be returned to the address on the right, together with an A4-sized stamped addressed envelope (please use two first class stamps). This means more money goes towards conservation. Thank you.

**The Volunteering Development  
Department (Residential),  
The RSPB, UK Headquarters,  
The Lodge, Sandy,  
Bedfordshire SG19 2DL  
United Kingdom**

Further copies of this form can be obtained from: [rspb.org.uk/residentialvolunteering](https://rspb.org.uk/residentialvolunteering)